**Timeline for History EE Students & Supervisors**

While most dates are exact, some may change and will be communicated to student via Managebac.

**Supervisor Conference 1: Initial Meeting (15-20 minutes) November 21-December 7, 2016**

* Discussion of topic or research question ideas
* Discussion of possible background reading, reading log, and/or researching tips
* Discussion of possible location(s) student is attaching drawings, mind­maps, recordings, etc. that show their thinking to this point in your RRS and moving forward
* Indicate manual style: Chicago and footnoting

**Assignment: EE Proposal, Preliminary Reading, Background Reading and/or Preliminary Research, maintain an RRS**

*Specific History Goals:*

* Introductions
* Review interest in topic
* Review ManageBac responsibilities

*History Homework:*

* Read chapters 1-4 in Marius. Provide proof in some way, shape or form
* Read the two “A” EE papers on UAIS research website

**Supervisor Conference #2: Research Question and RPPF #1 (15-20 minutes) Jan. 23 – Feb. 10, 2017**

* Student to bring RRS material and review
* Review homework, if assigned
* Solidify final research question
* Discuss current research and future researching goals
* Reflection #1 to be done on Managebac at end of conference prior to returning to classroom

**Assignments: Official Research; See department specifics**

*Specific History Goals:*

* Discus historiography (provide template)
* Discuss bibliography
* Review rubric

*History Homework:*

* Background reading, movies, documentaries
* Read chapter 6 in Marius on proper citation (proof necessary)
* Track historiography
* Build bibliography

**EE Student Training Session #3 March 3and 6, 2017 lunch sessions**

* The EE Subject Specific Guidelines
* Students to Bring Printed Copies of subject EE Rubric

**Supervisor Conference #3: Research Process (15-20 minutes) March 27 - April 28, 2017**

* Student to bring RRS material and review
* Students to bring relevant questions and concerns to conference
* Discuss current research/background reading to this point

**Assignments: Potential-Working Outline; See history specifics below**

*Specific History* *Goals:*

* Review tracking historiography template & working bibliography
* Review EE rubric

*History Homework:*

* Research, Research, Research
* Outline of body paragraph-detailed/annotated outline
* Check with supervisor for anything in addition

**Supervisor Conference #4: Initial Draft and RPPF #2 (15 minutes) May 15 - June 2, 2017**

* Student to bring RRS material and review
* Due: Current Bibliography, a Working Outline, and other work as was indicated by supervisor
* Reflection #2 to be done on Managebac at end of conference prior to returning to classroom
* Share supervisor’s Turnitin course # and password

**Assignment: Full quality draft of Extended Essay due first day of school along with posting to Managebac and Turnitin.**

*Specific History Goals:*

* Review introduction, historiography and body paragraph topic sentences
* Discuss finalizing quality draft
* Review rubric

*History Homework:*

* Complete quality draft
* Utilize checklist
* Upload to Managebac and Turnitin

**Senior Year**

**Completed EE Quality Draft Due to Yeokum** First day of school September 5, 2017

* Night before quality draft is uploaded to Managebac and Turnitin
* Quality draft printed out along with checklist signed and verified to Yeokum by 7:20 am
* Supervisor reads draft and use rubric to score September 5 – 25, 2017
* Comments on rubric sheet or essay (no supervisor editing)

**Official Supervisor Revision Conference (30 minutes) September 25 –October 6, 2017**

* Supervisor provides general comments to student’s draft
* Supervisor provides rubric to students and discusses each section
* Student receives clean copy of draft ONLY
* Teacher keeps marked copy of draft

**Assignment: Begin revisions for Final draft of the Extended Essay due on or before November 30, 2017 determined by supervisor**

*History Specific Goals:*

* Review rough drafts
* Provide feedback for final draft
* Review rubric one final time

*History Homework:*

* Complete Final Draft

**Final Draft and checklist Seminar - Morning ½ day October TBD 2017**

* Coordinator to do final guide through final submission checklist
* Coordinator to answer any last questions on formatting
* Students to peer edit and cross reference final checklist for status

**Final draft and checklist of EE to Supervisor on or November 30, 2017**

* Verify with your supervisor the date to submit to him or her and adhere to it
* Verify checklist complete and accurate
* Upload to Mangebac and Turnitin.com
* Submit 1 copy and checklist of EE to supervisor

**Viva Voce and final RPPF #3 (20- 30 minutes) January 3 -12, 2018**

**E-upload and authentication form signed during TOK class TBD 2018**